



**SMALL BUSINESS CORPORATION
Credit Guarantee Program**

Name of Borrower : _____

Name of Bank : _____

Checklist of Documentary Requirements:

	Remarks
1. Letter of request by PFI for SBC surety cover	_____
2. Credit approval of PFI including details on nature and extend of intended surety cover	_____
3. Credit analysis of PFI on the SME borrower which should necessarily include a summary of historical financials and validation but optionally contain financial projections	
4. Information sheet executed and signed by the principal SME borrowers, which should not be more than one (1) year old	_____
5. Notarized principal SME borrowers' Statement of Assets and Liabilities, which should not be more than one (1) year old.	_____
6. CI report of PFI on the SME borrower to cover creditors, borrowers, and suppliers which should not be more than six (6) months old from the conduct of CI.	_____
7. Collateral appraisal report, if applicable, which should not be more than one (1) year old from date of appraisal;	_____
8. Financial statements of the SME Borrower: <ul style="list-style-type: none">▪ Past three (3) years in-house FS.▪ Latest interim in-house FS▪ BIR-filed FS for the immediate past year with the coresponding ITR	_____
9. Latest business registration papers of the SME Borrower (DTI or SEC papers and Business Permit)	_____
10. SME's board resolution to borrow, which should not be more than one (1) year old.	_____

Loan application acknowledged/Pre-qualified by:

(Name and Signature of SBC Representative)

Date : _____